

At Our Convenience (AOC) Inurnments at Oak Ridge Cemetery

As families move further and further apart there is still the need to come together to bury a loved one with their family.

We understand that the ability for families to get together and lay their loved one to rest can be difficult with travel restrictions and families from many different areas. The AOC (At Our Convenience) Inurnment allows the next of kin to send the cremated remains of an individual through the mail.

The United States Postal Service is the only courier that can ship cremated remains. Please review their process and the instructions thoroughly before shipping. Visit their website at: <https://faq.usps.com/s/article/Shipping-Cremated-Remains-and-Ashes>

To schedule your AOC Inurnment at Oak Ridge Cemetery please complete the following steps.

1. Contact the Oak Ridge Cemetery Office at 217-789-2340 or email oakridge.cemetery@springfield.il.us to verify that interment rights have been purchased or assigned.
 - a. Oak Ridge Cemetery requires a retrievable container to be buried.
 - i. Retrievable containers include metal (stainless steel, bronze, aluminum), rock (marble or granite), and synthetic materials (plastic).
 - ii. Fragile urns such as ceramic, wood, glass, and steel cannot be buried alone and will require an urn vault. Oak Ridge sells urn vaults. Please call Oak Ridge office to get current charges.
 - iii. Provide the three dimensions of the urn or urn vault. Note size limitations in Columbaria niches are a maximum of 11" x 11" x 11". Columbia in Block 23 are a maximum of 10.5" x 8" x 8".
 1. Complete the Interment record. Visit our website at <http://www.oakridgecemetery.org/Documents/Forms/Intermentform0423.pdf>
2. Enclose a check for the cost of the inurnment. AOC inurnments are done Monday – Friday at the convenience of the grounds staff. You may enclose a check with the cremation and interment form or prepay by calling Oak Ridge Cemetery at 217-789-2340.
 - a. Cremains that are going on a grave by themselves cost current base inurnment price.
 - b. If a 2nd or 3rd right is used for the burial of cremains with another person the cost includes base inurnment charges and a 2nd right fee. Please call Oak Ridge office to get current charges.
3. Package the cremation per the USPS direction found on their pamphlet. Insert the Interment record and the check into the same box.

Mail to:

Oak Ridge Cemetery
1441 Monument Ave.
Springfield, IL 62702

4. Take the package to the post office for mailing.
5. Oak Ridge Cemetery will call you to let you know when the cremains are buried.